



CITY COUNCIL MEETING

CEMETERY DISTRICT BOARD

AGENDA

WEDNESDAY, MARCH 11, 2026

REGULAR SESSION 6:00 PM

COUNCIL CHAMBERS 23873 CLINTON KEITH ROAD SUITE 106 WILDOMAR, CA 92595

Carlos Marquez - Mayor | District 1
Dustin Nigg - Mayor Pro Tem | District 2
Ashlee DePhillippo - Council Member | District 5
Bridgette Moore - Council Member | District 4
Joseph Morabito - Council Member | District 3

Chris Mann, City Manager
Thomas D. Jex, City Attorney

The City of Wildomar will be a Safe and Active Community with Responsible Growth and Quality Infrastructure while keeping a Hometown Feel

CALL TO ORDER – OPEN SESSION - 6:00 P.M.

The City Council serves as the Board of the Wildomar Cemetery District. This meeting is convened as a meeting of both bodies.

ROLL CALL

Council discussion and determination on whether an absence is excused.

FLAG SALUTE

PRESENTATIONS

1. Introduction - CR&R Representative
2. League of California Cities Legislative Update
3. Proclamation - National Nutrition Month

DEPARTMENT REPORTS

Public Works/Engineering Department Quarterly Report

Presented By: Jason Farag, Public Works/ Engineering Department

RECOMMENDATION:

Receive and file the Public Works/Engineering Department Quarterly Report.

PUBLIC COMMENTS

*This is the time when the City Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda. Per the Brown Act, City Council members are not allowed to respond to public comments not on the agenda. If you would like to be contacted, please leave your email or contact number on the public comment card. Public Comments are limited to 3 minutes or such other time as the Council may provide.*

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

1. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the City Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 City Council/ Cemetery District Board Minutes - February 10, 2026 - Regular Meeting

Presented By: Janet Morales Garcia , City Clerk's Office

RECOMMENDATION:

Approve the minutes as presented.

1.2 City Council Minutes - February 10, 2026 - Special Meeting

Presented By: Janet Morales Garcia , City Clerk's Office

RECOMMENDATION:

Approve the minutes as presented.

1.3 February 2026 City Warrant Register

Presented By: Adam Jantz , Finance Department

RECOMMENDATION:

Approve the following:

For Fiscal Year 2025/2026:

Warrant Register dated 2-5-2026 in the amount of \$184,160.92.

Warrant Register dated 2-11-2026 in the amount of \$313.20.

Warrant Register dated 2-12-2026 in the amount of \$382,024.77.

Warrant Register dated 2-19-2026 in the amount of \$1,236,529.71.

Warrant Register dated 2-24-2026 in the amount of \$11,601.22.

Warrant Register dated 2-26-2026 in the amount of \$288,295.36.

Wire Transfer Register dated 1-31-2026 in the amount of \$441,372.63.

Payroll Register dated 1-31-2026 in the amount of \$529,601.70.

1.4 February 2026 Cemetery Warrant Register

Presented By: Adam Jantz , Finance Department

RECOMMENDATION:

Approve the following:

For Fiscal Year 2025/2026

Warrant Register dated 2-5-2026 in the amount of \$349.14.

Warrant Register dated 2-12-2026 in the amount of \$66,202.45.

Warrant Register dated 2-19-2026 in the amount of \$5,588.83.

Warrant Register dated 2-26-2026 in the amount of \$929.04.

1.5 January 2026 City Treasury Report

Presented By: Adam Jantz , Finance Department

RECOMMENDATION:

Approve the City Treasury Report for January 2026.

1.6 January 2026 Cemetery Treasury Report

Presented By: Adam Jantz , Finance Department

RECOMMENDATION:

Approve the Treasury Report for January 2026.

- 1.7 Authorize use of Cemetery District Property, APN 376-060-031, as a Temporary Construction Staging Area for the City of Wildomar's Bundy Canyon Road Rehab Project and Slurry Seal Project (CIPs 057-3 and 058-3)**
Location: Citywide Pavement Project
Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

Authorize the General Manager to sign the License Agreement and approve the use of District property, APN 376-060-031, as a temporary construction staging area for the City of Wildomar's Bundy Canyon Road Rehab Project (CIP 057-3) and Slurry Seal Project (CIP 058-3) Contractor All American Asphalt.

- 1.8 Approval of a Services Agreement with SCA of CA, LLC for Street Sweeping Services**
Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

1. Authorize the City Manager to execute a Services Agreement with SCA of CA, LLC for Street Sweeping Services and waive any informality or irregularity in the bid.

2. Approve a supplemental appropriation for Fund 204 (Waste Services) to increase \$40,000 in expenditures.

- 1.9 City of Wildomar Housing Element 2025 Annual Progress Report**
Presented By: Robert Flores , Community Development Department

RECOMMENDATION:

1. Receive and file the City of Wildomar ("City") Housing Element 2025 Annual Progress Report ("APR"); and

2. Direct the Community Development Director or designee to submit the City's 2025 APR to the State of California Office of Land Use and Climate Innovation ("LCI"), State of California Department of Housing and Community Development ("HCD"), and Southern California Association of Governments ("SCAG").

- 1.10 Cemetery District Companion Plots Section Update**
Presented By: Daniel Torres , Public Works/ Engineering Department

RECOMMENDATION:

Receive and file the update.

- 1.11 Cemetery District Automated Gates Policy**
Presented By: Daniel Torres , Public Works/ Engineering Department

RECOMMENDATION:

Approve the automated gates policy for the Cemetery District.

1.12 Resolution Authorizing Submittal of Applications for all CalRecycle Grants for which the City of Wildomar is Eligible

Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

Adopt a Resolution entitled:

RESOLUTION NO. 2026 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE GRANTS FOR WHICH THE CITY OF WILDOMAR IS ELIGIBLE

1.13 Proposed 2026 Calendar for City-Sponsored Events, Partnerships, and Pop-Ups

Presented By: Cory Gorham , City Manager's Office

RECOMMENDATION:

The Community Engagement Committee recommends that the City Council approve the proposed list of City-Sponsored Events, Partnerships, and Pop-Ups for the 2026 Calendar Year.

1.14 First Amendment to Professional Services Agreement for On-Call Geotechnical and Materials Testing Services with Geocon West, Inc.

Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

Authorize the City Manager to execute a First Amendment to the Professional Services Agreement with Geocon West, Inc. for On-Call Geotechnical and Materials Testing Services

1.15 Second Amendment to Agreement for Services with CivicPlus, LLC, to add API for Integration between SeeClickFix and Comcate

Presented By: Jason Farag , Public Works/ Engineering Department

RECOMMENDATION:

Authorize the City Manager to execute the Second Amendment to Agreement for Services with CivicPlus, LLC

2. PUBLIC HEARINGS

No items scheduled.

3. GENERAL BUSINESS

3.1 **Resolution Approving the Establishment of a Public Agency Post-Employment Benefits Trust**

Presented By: Adam Jantz , Finance Department

RECOMMENDATION:

1. Adopt a resolution entitled:

RESOLUTION NO. 2026 - _____
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR APPROVING THE ADOPTION OF THE PUBLIC AGENCIES POST-EMPLOYMENT BENEFITS TRUST ADMINISTERED BY PUBLIC AGENCY RETIREMENT SERVICES (PARS)

2. Authorize the City to enter into an administrative services agreement with Public Agency Retirement Services.

3.2 **Pre-Approved ADU Architectural Plans (PRADU) and ADU Guidebook Approval**

Location: Citywide

Presented By: Abdu Lachgar , Community Development Department

RECOMMENDATION:

Adopt a Resolution entitled:

RESOLUTION NO. 2026-_____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ACCEPTING THE PRE-APPROVED ACCESSORY DWELLING UNIT ARCHITECTURAL PLANS AND APPROVING AN ASSOCIATED ADU GUIDEBOOK THAT MAY BE ADMINISTRATIVELY AMENDED AS REASONABLY NEEDED

3.3 Introduce and conduct the first reading of an Ordinance that adds a chapter under Title 10 (Vehicles and Traffic) of the Municipal Code relating to bicycles and e-conveyances, including E-Bikes.

Location: Citywide

Presented By: Abdu Lachgar , Community Development Department

RECOMMENDATION:

1. Determine that Ordinance No. _____, is exempt under the California Environmental Quality Act (CEQA) and CEQA Guidelines, pursuant to the common-sense exemption, Section 15061(b)(3) of the CEQA Guidelines, under the general rule making provision.

2. Introduce and conduct the first reading by title only, based on the necessary finding within, for an ordinance entitled:

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADDING CHAPTER 10.56 (BIKES, E-BIKES, E-SCOOTERS AND E-SKATEBOARDS) TO TITLE 10 (VEHICLES AND TRAFFIC) OF THE WILDOMAR MUNICIPAL CODE RELATING TO BICYCLES, ELECTRIC BICYCLES, ELECTRIC SCOOTERS AND ELECTRIC SKATEBOARDS

3. Direct the City Clerk to schedule the second reading of the Ordinance at the next regular City Council meeting or as soon thereafter as feasible.

COUNCIL COMMUNICATIONS

This is the opportunity for the City Council to report on city and regional committees and community events.

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

ADJOURN THE MEETING

PARTICIPATION

NOTICE

Meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

MEETINGS

Regular City Council/Cemetery District Board Meetings are generally held on the 2nd Wednesday of every month at 6:00 P.M. The City Council adopts the meeting schedule annually.

MEETING SCHEDULE FOR 2026

January 14th | February 10th | March 11th | April 8th | May 13th | June 10th | July 8th | August 12th | September 9th | October 14th | November 18th | December 9th

LOCATION

City Council Chambers, 23873 Clinton Keith Road, Ste. 106, Wildomar, CA 92595.

VIEW THE MEETING

1. In Person | City Council Chambers 23873 Clinton Keith Road Ste. 106 Wildomar, CA 92595

2. Watch Live

wildomar.gov/129/Agendas-Videos-Watch-Live or stream on [YouTube.com/@CityofWildomar](https://www.youtube.com/@CityofWildomar)

3. Cable TV | Frontier Channel 36 or AT&T Channel 99

PARTICIPATE IN THE MEETING

- 1. Fill out the speaker card located on the table near the entrance of the chambers.*
- 2. Submit the speaker card to the City Clerk in the basket located at the front of the chambers.*
- 3. When the City Clerk calls your name, please come up to the front podium.*

During Public Comment not on the agenda and after each Agenda Item, the Mayor will announce Public Comment. Public Comments are limited to (3) minutes or such other time as the City Council may provide. Per the Brown Act, City Council are not allowed to respond to public comments not on the agenda. If you would like to be contacted, please leave your email or contact number on the public comment card.

ACCOMMODATIONS

In compliance with the Americans with Disabilities Act, if requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751 x210, no later than 10:00 a.m. on the day preceding the scheduled meeting.

REPORTS

All agenda items and reports are available for review at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: Wildomar.gov. Any writings or documents provided to a majority of the City Council/ Cemetery District Board regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

AFFIDAVIT OF POSTING

I, Janet Morales Garcia, Wildomar City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road; U.S. Post Office, 21392 Palomar Street; Wildomar Library, 34303 Mission Trail Blvd; and on the City's website at Wildomar.gov.

*Janet Morales Garcia, CMC
City Clerk*

Dated: March 5, 2026